

Rädda Barnens Ungdomsförbund söker en

PROJECT COORDINATOR

- Nordic Youth Cooperation for Children's Rights

Employment type:	Project-based employment for 18 months on 50%
Starting date:	1 November
Deadline:	Apply by 9th September 2026

General Description

RBUF aims to strengthen collaboration with our Nordic partners - the Save the Children youth organisations in Denmark (Red Barnet Ungdom) and Norway (Press Redd Barna Ungdom). Starting this autumn, we will implement an 18-month project centred around three Knowledge Exchange Hubs: transnational events bringing together an international group of around 30 members. The Hubs will provide a space for members from the three organisations to share experiences, exchange methods, facilitate workshops, and learn from one another's programmes, practices and approaches.

The project will be guided by a Nordic Youth Cooperation Core Group, consisting of six members - two representatives from each country. The Core Group will develop a cooperation framework designed to establish a sustainable structure for continued Nordic collaboration beyond the project period. The project is funded by the Demos programme of the Nordic Council of Ministers.

Vision for the position

The vision of the project is to build a strong and sustainable Nordic movement for children's rights, while strengthening the organisational capacity of each organisation within the movement. By learning from one another, sharing knowledge and methods, and working together, the organisations will contribute to advancing children's rights across borders.

By the end of the project, RBUF will be recognised as a reliable partner by the donor, demonstrating excellence in project management, reporting, and donor relations.

The position is not intended to operate in a silo. Rather, it should contribute to RBUF's broader partnerships, international outreach, and opportunities for members to engage in international cooperation. The work will also contribute to achieving RBUF's strategic objectives as outlined in the [RBUF:s Strategy 2023-2027](#), while laying an important foundation for the organisation's future strategy and development from 2028 onwards.

Main responsibilities:

- Project management
 - Coordinate the overall implementation of the project, ensuring that activities are delivered according to the project plan, timeline, and objectives;
 - Lead the communication, documentation, evaluation, reporting and follow-up of project activities, results, and lessons learned;

- Process leading
 - Coordinate the Nordic Youth Cooperation Core Group and support its six members in steering the project;
 - Coordinate the development of the written Nordic cooperation guideline, ensuring that learning and experiences from the project are captured and translated into a sustainable framework for future cooperation.
- Event planning
 - Plan and coordinate the three transnational Knowledge Exchange Hubs (in Denmark, Norway and Sweden), including logistics, agendas, workshops, participant coordination, and follow-up.
- Partnership Engagement
 - Identify opportunities to strengthen and sustain Nordic cooperation beyond the project period;
- Member engagement
 - Ensure that children's and young people's perspectives and meaningful participation remain central throughout the project.

To succeed in this role, you will need

- Experience leading and coordinating projects;
- Ability to move seamlessly between strategic and operational work - from developing long-term structures to addressing practical day-to-day issues.
- Experience managing budgets, reporting and monitoring progress against goals and intended outcomes.
- Experience working with children and young people and creating safe, inclusive, and youth-led processes;
- Experience planning and delivering complex transnational events;
- Demonstrated ability to build trust and effective relationships with members, partners, and stakeholders across different cultural and professional contexts;
- Strong communication skills in Swedish and English (and preferably other languages).
- A strong understanding of children's rights.
- Commitment to anti-racism, queer feminism and anti-ageism, and alignment with the broader values of Rädda Barnens Ungdomsförbund.

Experience or active involvement in children's and youth organisations is considered a merit.

About the position

The position can be based at our national office at Alviks Strand in Stockholm or in Gothenburg. This is a 50% fixed-term position for 18 months. There is also an opportunity to combine this role with other part-time positions currently being recruited at RBUF, should you be interested in working a higher percentage. A full-time position at RBUF averages 37 hours per week, and employment conditions are governed by a collective agreement with Fria and Unionen.

We offer a dynamic and engaging work environment where you will have the opportunity to develop your skills and enjoy your work. RBUF also offers a weekly wellness hour, a wellness allowance, flexible working hours and good opportunities for professional development.

About RBUF

Rädda Barnens Ungdomsförbund is an organisation where everyone up to the age of 25 can become a member. We are an organisation by and for children and young people, with activities built on voluntary engagement. We are a non-religious and politically independent organisation that works to promote children's rights and ensure that the UN Convention on the Rights of the Child is upheld and respected. We are an anti-racist and queer-feminist organisation. Read more at www.rbuf.se.

Application

Fill out the application form, including by uploading your CV, by September 9th (23.59 CET).

Application form – Preview

Part 1: Contact information	Full name Email Phone number Are you eligible to work in Sweden?
Part 2: Experience and Qualifications	Upload your CV
Del 3: Knowledge, Skills and Values When recruiting new team members, we primarily focus on the knowledge, skills, and experience that you would bring to the role. Experience can come from paid employment, volunteering, activism, organizing, research, education, or other contexts. The questions in the application are designed to help us understand how your experience relates to the competencies that are important for the role. Where possible, please use concrete and diverse examples. Tell us what you did, how you approached the situation, what decisions you made, and what you learned. We do not expect every applicant to meet all the criteria or to be equally strong in every area. We value learning and development and are committed to supporting our staff in their continued professional and personal development.	Experience A: Project management - How many projects have you previously been involved in? - Please provide the names of the projects, your role in them and the donor behind each one. Experience B: International Event Planning In this project, you will organize international events in Denmark, Sweden and Norway. This includes everything from practical preparations and international travel arrangements to cooperation with local partners, developing schedules and methods, supporting participants, communication with participants and follow-up. Tell us about an international event you have previously organized or coordinated. What was your role and what were your main responsibilities? How did you plan and coordinate the event, and what did you learn from the experience? What would you do differently next time? (Max 1500 characters) Experience C: Children's Rights, Participation and Equality In this role, you will work with children's right attainment and the role children and young people play in championing children's rights. As an organization, RBUF is proudly anti-racist, queer-feminist and committed to empowering children. Describe one or more initiatives that you have been involved in, through work, volunteering, activism or otherwise, where you contributed to strengthening of human rights. Please tell us about your role, what you did and what changes or outcomes the initiative contributed to. If you have previously worked for or otherwise engaged in advancing the rights and

	participation of children who experience marginalization or are in particularly vulnerable situations, please tell us about that as well. (Max 1500 characters)
Part 4: Why you? In this section, we would like to know what motivates you and what you would like to contribute to the role. This is the final part of the application, so please take the opportunity to highlight anything you think is important for us to know before you submit your application.	9. What would you bring that would be particularly valuable to this role? Based on the job description, what perspectives, ideas or ways of working would you bring that could contribute to the role or help develop the project? (Max 1000 characters) 10. Are you interested in combining this position with another role at RBUF? This is a part-time position on 50%. Other available roles require a good command of Swedish. Det kan finnas möjlighet att kombinera tjänsten med någon av de andra deltidsroller som vi för närvarande annonserar. Vi vill därför gärna veta om du är intresserad av en sådan lösning. Observera att detta endast är en intresseanmälan och inte innebär någon garanti för att tjänsterna kan kombineras eller att du kommer att erbjudas en utökad tjänst. a. Om ja, vilken eller vilka roller skulle du vara intresserad av att kombinera med den här tjänsten, och hur ser du att rollerna skulle kunna komplettera varandra? 11. Is there anything else you would like to tell us?